



MAHATMA PHULE MAHAVIDYALAYA

Pimpri-Waghere, Pune - 411 017









JUNE - 2023

No	FIRST HALF	Week
1	Staff Meeting - Planning of	2 nd
	Academic Activities and	_
	Formation of Statutory /	
	Coordination / Standing /	
	Steering / College Committees.	
2	Meeting of Admission & Prospectus Committee	2 nd
2	Display of Admission Schedule	2 nd
3	Completion of Admission	2 nd
	Process	
4	Meeting of Time-Table	2^{nd}
	Committee	
5	Departmental Meeting for	2 nd
	Workload Distribution	
6	Teaching Plan and Distribution	2^{nd}
	of Syllabus	
7	IQAC Meeting	2 nd
8	Meeting of Research Committee	2^{nd}
	to provide information about	
	Minor / Major Research Project	

No	SECOND HALF	Week
1	Meeting of Discipline	3 rd
	Committee	
2	Meeting of Library Committee	3 rd
3	Meeting of Internal Complaints	3 rd
	Committee	
4	Meeting of Women Forum	3 rd
	(Mahila Manch)	
5	Meeting of Staff Academy	3 rd
6	Time-Table Formation	3 rd
7	Steering Committee Meeting	3 rd
	(Perspective and Strategic Plans	
	Preparation)	
8	Discussion on Suggestion box	4 th
	Recommendations	
9	Principal's Address to Students	4 th
10	Submission of Research	4 th
	Proposals (Major / Minor)	
11	Meeting of UGC Committee	4 th

		JU	LY - 2	2023	
No	FIRST HALF	Week	No	SECOND HALF	Week
-	Books requirement Submission	1 st	1	Meeting of Examination	3 rd
	to Library by the departments.		-	Committee	
2	Enrollment of NCC cadets	1 st	2	Inaugural Function of	3 rd
3	Analysis of Senior College	1 st		Commerce Association	
	Results submitted to Parent		3	Inaugural Function of	3 rd
	Institute			Entrepreneur Development Cell	
ļ	Meeting of Grievances	1 st	4	Inaugural Function of Women	3 rd
	Redressal Cell			Forum (Mahila Manch)	
5	Meeting of Anti-Ragging Cell	1 st	5	Inaugural Function of Vivek	4 th
ó	IQAC Meeting	1 st		Vahini	
7	Submission of Action Plans to	2 nd	6	Organization of Students'	4 th
	IQAC by all the departments and			Seminar	
	college committees		7	Organization of Various	4 th
3	Meeting of Placement Cell	2 nd		Department Activities	
)	Meeting of NSS Advisory	2 nd	8	Staff Academy Lecture	4 th
	Committee		9	Meeting of Parent Teacher	4 th
0	Meeting of Gymkhana	2 nd		Association	`
	Committee for organization and		10	Meeting of Building and	4 th
	participation in University			Purchase Committee	ļ ·
	Events		11	Campus Beautification Planning	4 th
1	Departmental Extension	2 nd			
	Activities				
2	Meeting of Library Advisory Committee	2 nd			
.3	Staff Meeting for Discussion on	2 nd	-		
	Feedback Analysis		j		

No	SECOND HALF	Week
1	Meeting of Examination	3 rd
	Committee	
2	Inaugural Function of	3 rd
	Commerce Association	
3	Inaugural Function of	3 rd
	Entrepreneur Development Cell	
4	Inaugural Function of Women	3 rd
	Forum (Mahila Manch)	
5	Inaugural Function of Vivek	4 th
	Vahini	
6	Organization of Students'	4 th
	Seminar	
7	Organization of Various	4 th
	Department Activities	
8	Staff Academy Lecture	4 th
9	Meeting of Parent Teacher	4 th
	Association	
10	Meeting of Building and Purchase Committee	4 th
11	Campus Beautification Planning	4 th

AUGUST - 2023

No	FIRST HALF	Week
1	Submission of Major / Minor	1 st
	Research Proposals to BCUD /	
	UGC / Other External Bodies	
2	Diagnostic Tests for new	1 st
	entrants	
3	Analysis of PG Classes Results	1 st
	submitted to Parent Institute	
4	Tests / Tutorials for U.G. and	2 nd
	P.G. Classes as per University	
	Guidelines	
5	Organization of Parents' Meets	2 nd
6	Organization of Various	2 nd
	Departmental Activities	
7	Submission of Proposals for	2 nd
	Seminars / Conferences /	
	Symposium / Workshops (State /	
	National / International) to	
	BCUD / UGC	
8	Industrial Visit, Excursion by	2 nd
	Departments	
9	Mentor- Mentee Wards Distribution	2 nd

No	SECOND HALF	Week
1	Meeting of Anti-Ragging Cell	3 rd
2	Meeting of Grievances	3 rd
	Redressal Cell	
3	Staff Welfare Activity (Health	3 rd
	Check-up Camp)	
4	Tree Plantation Programme	3 rd
5	Establishment of Students	4 th
	Council	
6	Extra-Curricular Activities	4 th
7	Departmental Meetings for	4 th
	Review of Monthly Activities	
8	Staff Academy lecture	4 th
9	Meeting of Gymkhana Committee	4 th

SEPTEMBER - 2023

No	FIRST HALF	Week
NO	riksi half	vveek
1	Literary Association	1st
	Inauguration	
2	Seminars / Tests / Tutorials for	1 st
	U.G. / P.G. Classes	
3	Organization of Health Check-	1 st
	up Camp for first year Students	
4	Organization of On / Off	2 nd
	Campus Interviews	
5	Participation of NCC cadets to	2 nd
	various Camps	
6	Organization of Co-curricular	2 nd
	Activities like essay writing,	
	Quiz, Students Seminars,	
	Elocution Competition, Grou\p\	
	Discussion etc.	
7	Meeting of Avishkar Committee	2 nd
8	Inaugural function of Commerce	2 nd
	Association	

No	SECOND HALF	Week
1	NSS Day Celebration	3 rd
2	Examination Committee	3 rd
	Meeting with Principal	
3	Staff Academy lecture	4 th
4	Collection of Student Feedback	4 th
	and its Analysis	
5	Departmental Meetings for	4 th
	Review of Monthly Activities	
6	Karmveer Jayanti Organization	4 th
	(week)	
7	Meeting of Competitive Exam. & Karmaveer Vidya	4 th
	Prabhodhini Committee	
8	Literary Association Activities	4 th

		OCTO)BER	- 2023	
No	FIRST HALF	Week	No	SECOND HALF	Week
1	Meeting of Examination	1st	1	Repeater Students' Examination	3rd
1	Committee		2	Terminal Examination of U. G.	3 rd
2	IQAC Meeting	1 st		Classes	
3	Meeting of Grievances	1 st	3	Departmental Meetings	3 rd
J	Redressal Cell		4	Conduction of University	4 th
4	Meeting of Internal Complaints	1 st		Examination (Semester Pattern)	•
+	Committee (ICC)		5	Term End Meeting	4 th
5	B.C. Cell Committee	1 st	6	Deepavali Vacation	<u> </u>
<u></u>	Participation of NCC Cadets in	2 nd		Deepavan vacation	<u> </u>
J	various Camps	2			
7	Submission of Syllabus	2 nd			
	Completion Reports to Principal				

No	SECOND HALF	Week
1	Repeater Students' Examination	3 rd
2	Terminal Examination of U. G.	3 rd
	Classes	
3	Departmental Meetings	3 rd
4	Conduction of University	4 th
	Examination (Semester Pattern)	
5	Term End Meeting	4 th
6	Deepavali Vacation	-

NOVEMBER – 2023

No	FIRST HALF	Week
1	Second term Commencement	1st/2nd
	Staff Meeting	Week
2	Additional Examination	2 nd
	(Semester Pattern)	
3	Meeting of Library Advisory	2 nd
	Committee	
4	Meeting of Time-Table	2 nd
	Committee	
5	Departmental Teaching Plan and	2 nd
	Distribution of Syllabus	
6	Submission of Publications by	2 nd
	Teachers	
7	Departmental Activities	2 nd
8	Research Promotion Committee	2 nd
	-Staff Meeting	
9	College Website Upgrade	

No	SECOND HALF	Week
1	Organization of Various	3 rd
	Departmental Activities	
2	Organization of NSS Special	3 rd
	Camp	
3	Meeting of NSS Committee	3 rd
4	B.C. Cell Meeting	3 rd
5	Staff Academy Lecture	3 rd
6	Steering Committee Meeting	3 rd
7	NCC Day Celebration	Nov
		22
8	Departmental Meeting	4 th

DECEMBER - 2023

No	FIRST HALF	Week
1	Tests / Tutorials as per	1 st
	University Guidelines	
2	Staff Academy Lecture	1 st
3	Discipline Committee Meeting	1 st
4	N.S.S. Special Camp	1st /2nd
		week
5	Meeting of Grievances	2 nd
	Redressal Cell	
6	Meeting of Internal Complaints	2 nd
	Cell (ICC)	
7	Organization of Parents' Meets	2 nd
8	Meeting of Examination	2 nd
	Committee	
9	Meeting of Building and	
	Purchase Committee	

No	SECOND HALF	Week
1	IQAC Meeting	3 rd
2	Meeting of Parent Teacher	3 rd
	Association	
3	Organization of Various	3 rd
	Departmental Activities	
4	Organization of State / National	3 rd
	Seminars / Conferences	
5	Submission of Major / Minor	4 th
	Research Projects	
6	Organization of Study Tours	4 th
7	Meeting of Gymkhana	4 th
	Committee	
8	Literary Association Activities	4 th

		JANU	JARY	- 2024	
No	FIRST HALF	Week	No	SECOND HALF	Week
1	Tests / Tutorials as per	1 st	1	Organization of Annual Sports	3 rd
	University Guidelines			and Cultural Events	
2	Organization of State / National	1 st	2	Organization of Various	3 rd
	Seminars / Conferences			Departmental Activities	
3	Meeting of Library Advisory	1 st	3	Staff Academy Lecture	3 rd
	Committee		4	Organization of Recruitment	3 rd
4	Meeting of Discipline	1 st		Drive by Placement Cell	
	Committee		5	Departmental meetings	3 rd
5	Meeting of UGC Committee	2 nd	6	IQAC Meeting with Staff	4 th
6	Celebration of Geography Day	-	7	Meeting of Anti-Ragging Cell	4 th
7	Organization of Expert Lectures	2 nd	8	Meeting of B. C. Cell	4 th
8	CDC Meeting	2 nd	9	Meeting of Short Term Courses And Science Association	4 th

No	SECOND HALF	Week
1	Organization of Annual Sports	3 rd
	and Cultural Events	
2	Organization of Various	3 rd
	Departmental Activities	
3	Staff Academy Lecture	3 rd
4	Organization of Recruitment	3 rd
	Drive by Placement Cell	
5	Departmental meetings	3 rd
6	IQAC Meeting with Staff	4 th
7	Meeting of Anti-Ragging Cell	4 th
8	Meeting of B. C. Cell	4 th
9	Meeting of Short Term Courses And Science Association	4 th

FEBRUARY – 2024

No	FIRST HALF	Week
1	Meeting of Examination	1 st
	Committee	
2	Preliminary Examination of	2 nd
	T.Y.B.A. / B.Com. / B.Sc. /	
	BBA (CA)	
3	Annual Prize Distribution	2 nd
	Function	
4	Practical Examination of F.Y. /	2 nd
	S.Y. Classes	
5	Celebration of World Marathi	2 nd
	Day	
6	Campus Interview by Placement	2 nd
	Cell	
7	Science Exhibition on Science	2 nd
	Day	
8	Discipline Committee Meeting	2 nd

No	SECOND HALF	Week
1	Practical / Oral Examination	3 rd
2	Meeting of Anti-Ragging Cell	3 rd
3	B & C Certificate Examination	4 th
	for N.C.C. Cadet	
4	Farewell Function for Final Year	4 th
	Students	
5	Campus Beautification Review Meeting	4 th

No	FIRST HALF	Week
1	Discipline Committee Meeting	1 st
2	University Examination	1 st
	(Annual Pattern)	
3	Commencement of University	1 st
	Examinations (Semester Pattern)	
4	Celebration of World Women's	8
	Day	March
5	Publication of annual magazine Shalmali	2 nd

		MAR	RCH	· 2024	
		Tá V			
No	FIRST HALF	Week	No	SECOND HALF	Week
1	Discipline Committee Meeting	1 st	1	Publication of Annual Magazine	3 rd
2	University Examination	1 st	2	Departmental Meetings	3 rd
	(Annual Pattern)		3	Building Purchase Committee	3 rd
3	Commencement of University	1 st		Meeting	
	Examinations (Semester Pattern)		4	IQAC Meeting with Staff	4 th
4	Celebration of World Women's	8	5	Website Committee Meeting	4 th
	Day	March	6	Data Preparation and Processing	4 th
5	Publication of annual magazine Shalmali	2 nd		Committee Meeting	
	1	<u> </u>	7	Steering Committee Meeting	4 th

No	FIRST HALF	Week
1	Discipline Committee Meeting	1 st
2	University Examination	1 st
3	University Practical	1 st
	Examinations	
4	CDC Meeting	2 nd
5	Meeting of Admission	2 nd
	Committee	
6	Additional Examination for	2 nd
	Semester / Term End Exams.	
7	IQAC Meeting	2 nd

	APRIL - 2024						
No	FIRST HALF	Week	No	SECOND HALF	Week		
1	Discipline Committee Meeting	1 st	1	Anti-ragging Committee	3 rd		
2	University Examination	1 st		Meeting			
3	University Practical	1 st	2	Self appraisal (API / KPI) (Jr /	3 rd		
	Examinations			Sr / NT) Submission			
4	CDC Meeting	2 nd	3	Library - verification of books	3 rd		
5	Meeting of Admission	2 nd	4	Staff Academy lecture	3 rd		
	Committee		5	Checking of Teacher's Diary and	3 rd		
6	Additional Examination for	2 nd		Syllabus Planning			
	Semester / Term End Exams.		6	Term End Meeting	4 th		
7	IQAC Meeting	2 nd	7	Declaration of Semester / Term	4 th		
				End Examinations results			
			8	Meetings of Prospects	4 th		
				Committee			
			9	R-NAAC Activity (27 th to 29 th)	4 th		
			10	Monthly Review meeting	30		
					April		

MAY-2024

No	FIRST HALF	Week
1	Alumni Association Meet	May 1
2	Padambhushan Dr. Karmaveer	May 9
	Bhaurao Patil Death	
	Anniversary Lecture Series by	
	Rayat Shikshan Sanstha (7 th and	
	8 th)	
3	P.G. Examination (M.A. /	1 st /
	M.Com. / M.Sc.)	2nd
		half
4	Upgrading of College Website	2 nd
5	Prospectus (Revised) release	2 nd
	for next academic year	

Dr. Neelkanth Dahale Member Coordinator IQAC OHULE MARKET

Principal Mahatma Phule Mahavidyalaya, Pimpri, Pune -17